

Title: Production Travelers

1.0 Purpose

- 1.1. This procedure defines the use of Production Travelers to control the production processes at **COMPANY**.

2.0 Responsibility

- 2.1. Production Control is responsible for this procedure.

3.0 Requirements

- 3.1. The narrative contained in **6.0 Method (Flowchart and/or Narrative)** defines the Travelers used at **COMPANY** to control production processes.

4.0 Definitions

- 4.1. Production Traveler is a documentation package containing all the necessary product specification for production.

5.0 Records

Record	Description	Location	Retention
Completed production traveler	Record of production	Production control	5 years minimum